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**SATA Technology & Business College Application Form**

**Application Instruction**

Dear applicant, in order to apply for any programs at STBC you should complete this online application form. The form has six parts. Please take a moment to read and complete all the parts.

Remember: If you are applying for online programs make sure you take the computer skill test.

1. **Create User Account**
	* Create an account or log in if you have one.
2. **Select mode of learning**
	* If you select online program the system will take you to computer skill test page. To learn more about the requirements of online program, Click [here](https://select.edu.et/index.php/apply-to-learn-online/)
	* If you select regular program the system will take you to Application Form. N.B: Regular students are not required to take the skill test.
3. **Take Computer Skill Test**
	* If you are applying for online programs you must take the computer skill test and achieve a passing score of 60% or more.
	* Before you start the test, you will be asked to verify your identity and Your PC system requirements.
4. **Complete Your Application**
	* Fill all the fields carefully and click the submit button.
5. **Make Your Application fee**
	* Make your application fee to the bank account indicated.
	* Upload the image of your payment receipt.
6. **Check Your Email**
	* Check the email you gave us with your application form to make sure you receive the username and password for Sata SIS Portal (Myportal), Select LMS Portal (Classroom).
	* Use the link you receive with your email along with the username and password information to login to the Portals.

Note: if you have any problem in any stage of your application process please feel free to contact us at **admission@satamail.edu.et**